

EFC-MAYM discipline prevention, policy, and procedure:

The safety of all children, youth, and adults who are a part of an EFC-MAYM sponsored event is important (EVENTS including but not limited to Camp, Saltshaker, Wilderness Retreat, Ministry Conference, Summit, Regeneration, Spring Invasion, and Bible Quiz). The following includes our prevention suggestions along with our policy and procedure for handling necessary discipline.

Prevention suggestions:

Please read all posted guidelines and expectations before each specific event that is found at efcmaym.org under the events tab. Following are general suggestions to avoid necessary disciplinary action:

Don't Get Physical

- Using any physical control is inappropriate.

Adjust Your Language

- Use language that the child can understand.
- Use short sentences or single words.
- Use sign language or other visual clues as you speak.

Use Praise, Praise, and More Praise

- Focus lots of praise on positive and acceptable behaviors.
- Include the actual behavior in your praise. Say, "Nice *sitting*." "Good job *listening*." "I like how you're *playing*."

Ignore It

- Ignore minor misbehavior, minimally bothersome behaviors, and harmless repetitive behaviors.
- Decide what can be ignored and stick to it.

Save the No's

- "No" should be reserved for when you really need it.
- Use other negative verbalizations such as "Uh-uh." "Stop." and "I don't think so."

Break It Down

- Take an activity step by step.
- Praise the child at each step.

Support for Success

- Control what you can to ensure that the child is successful in completing the task.

Acknowledge Child's Feelings

- You can say, "I know it's hard" or "I can tell you are mad."
- Try to have the child verbalize his or her feelings. You can prompt the child with, "Say I'm sad!"

Give the child plenty of notice before a change

- Give the child some time to process and accept a change, but stick to it.
- Use a picture or object to aide in communicating the change.

Ask For the Behavior You Want, Not What You Don't Want

- Keep your language positive. ("Walk please" vs. "Don't run")

Policy and Procedure:

If there is any behavior out of the norm that has not been resolved after applying the aforementioned suggestions, then the Director must be notified. Once the director is notified, the following is the procedure for handling discipline:

1. An oral report and a written report are given to the director from the adult sponsor detailing the nature and specifics of the misbehavior.
2. The director makes a request to the student or adult to change behavior and initiates a determined appropriate consequence if behavior does not change.
3. If behavior does not change after the determined appropriate consequence, a call is made to the guardians listed on the registration form.
4. If behavior does not change after a call to the guardians, the student is removed from the event and sent home at the expense of the guardians.
5. EFC-MAYM reserves the right to decide future admittance of the offender to any EFC-MAYM event.

In all cases, reporting during the event is the expected protocol. If there is any behavior that is out of the norm that is not reported to the director during the event, the following is the procedure:

1. An oral report and a written report are given to the director from the student or adult detailing the nature and specifics of the situation.
2. The situation will be evaluated by the director who will determine what needs to be reported.
3. Follow up and resolution of the reported situation will be evaluated by the Director who will determine whether further actions are required to conclude proper handling of the matter.