

First Friends Church

Title: Director of High School Ministry	Reports to: Pastor of Marriage & Family
Department: Director	Subordinates: Interns & Volunteers
FLSA Status: Exempt	Terms: 12 month at will work agreement

PURPOSE: To serve the church by developing and leading an effective and comprehensive ministry to make and mature high school youth into disciples of Jesus.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Provide overall vision and leadership to the High School (HS) youth ministry.
2. Recruit and train adult volunteers (including parents) and interns for the HS ministry.
3. Plan and implement age-appropriate activities that promote community through fellowship, fun and faith development.
4. Prepare and manage the H.S. youth budget.
5. Coordinate fund-raising initiatives that support HS activities, outreach, and mission trips.
6. Promote Christian service through age-appropriate service projects.
7. Work with other youth ministry workers in the EFCER and community to help promote the gospel.
8. Review and develop curriculum for the high school program.
9. Communicate regularly with parents about the HS youth vision and schedule.
10. Establish mid-week fellowship and Bible study groups for nurture and discipleship.
11. Follow and implement the First Friends Sexual Abuse Prevention Policy with all high school youth leaders.
12. Teach/coordinate weekly Sunday morning youth gatherings.
13. Integrate the High School Ministry schedule into the overall calendar of the church.
14. Cast and maintain the vision that youth ministry is not its own entity, but rather an essential part of the larger church body.

QUALIFICATIONS:

- Strong interpersonal, organizational and communication skills.
- Be able to work evenings and weekends.
- Member of First Friends Church (or willing to actively pursue membership)
- Clean background check.
- Bachelor's degree in related field (preferred).
- Must be a Christian of high character manifested by a pure lifestyle.
- Demonstrates a consistent personal devotional life with and pursuit of Jesus Christ.

PERSONAL AND SPIRITUAL QUALIFICATIONS:

- The greatest requirement for the Staff at First Friends is a strong personal commitment to Jesus Christ and a love for His church (Matt.22: 36-40). He/she must demonstrate a commitment to ongoing spiritual development and maturity and must be someone with impeccable personal integrity and moral purity.
- The staff member views their position at the church as a call from God.
- Spiritual maturity and commitment to a Christian lifestyle. 1 Timothy 3:2-4,7 above reproach, faithful to his wife, temperate, self-controlled, respectable, hospitable, able to teach, not given to drunkenness, not violent but gentle, not quarrelsome, not a lover of money. He must manage his own family well and see that his children obey him, and he must do so in a manner worthy of full respect. (7) And he must have a good reputation with those outside the church, so that he will not fall into reproach and the snare of the devil.
- Theologically he/she must be Evangelical with a deep belief in the authority of scripture and an unswerving commitment to a biblically based lifestyle. (Titus1:9) This lifestyle must exemplify the purpose, philosophy, doctrines and vision of Canton First Friends Church.
- It is expected the staff operate and abide by Faith and Practice and the Employee Handbook.